



Staffordshire Police and Crime Panel

10.00 am Monday, 4 February 2013
Trentham Room - No.1 Staffordshire Place

John Tradewell
Secretary to the Panel
Friday, 25 January 2013

A G E N D A

1. **Apologies**
2. **Declarations of Interest**
3. **Minutes of the meeting held on 28 January 2013**
4. **IF REQUIRED - Consideration of resubmitted Draft Revenue Budget 2013/14 and details of Grant Settlement** (Pages 1 - 2)

Report of the Secretary attached.
Resubmitted Budget to follow
5. **IF REQUIRED - Consideration of resubmitted Draft Interim Police and Crime Plan**

To Follow
6. **Scrutiny of Reports considered by the Police and Crime Commissioner for Staffordshire at quarterly meeting 30 January 2013**

Reports to follow.
 - a. Staffordshire Police Force Performance 1 April to 31 December 2012
 - b. Professional Standards Quarterly Report (October - December 2012)
 - c. Use of Resources - Quarterly Data
7. **Dates of Future Meetings and Work Programme** (Pages 3 - 6)

8. Exclusion of the Public

The Chairman to move:

'That the public be excluded from the meeting for the following item of business which involves the likely disclosure of exempt information as defined in the paragraph of Part 1 of Schedule 12A of the Local Government Act, 1972 indicated below'

PART TWO

NIL

Membership

Janine Bridges	Stoke-on-Trent City Council
Frank Chapman	Staffordshire County Council
Brian Edwards	South Staffordshire District Council
Colin Greatorex	Lichfield District Council
Jason Hails	Staffordshire Moorlands District Council
Michael Heenan	Stafford Borough Council
Michael Holder	Cannock Chase District Council
Anthony Kearon	Newcastle Borough Council
David Leese	East Staffs Borough Council
Jeremy Oates	Tamworth Borough Council
Hifsa Haroon-Iqbal (Co-Optee)	
Paul Darby (Co-Optee)	

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STAFFORDSHIRE POLICE AND CRIME PANEL – 4 February 2013

**POLICE AND CRIME COMMISSIONER FOR STAFFORDSHIRE
DRAFT PRECEPT AND DRAFT POLICE AND CRIME PLAN 2013/14**

Report of the Secretary

The PCC has submitted his Draft Budget (item 5) and Draft Interim Police and Crime Plan (item 6) for consideration by this Panel.

Relevant sections of the Police Reform and Social Responsibility Act 2011 and associated Regulations set out specific powers and duties for this Panel in relation to the Police and Crime Commissioner's proposed Precept and Police and Crime Plan. These are summarised below:

Precept:

The Police and Crime Panels (Precept and Chief Constable Appointments) Regulations 2012 set out the following timetable for the Panel's consideration of the proposed Precept for 2013/14:

- PCC to notify Panel of proposed Precept by 1 February 2013
- Panel to review proposed Precept by 8 February 2013

At this point the Panel has to decide whether to support or veto the proposed Precept. If the veto is exercised the Panel must present a formal report and recommendations to the Commissioner.

- (If vetoed) PCC to submit a revised Precept to the Panel by 15 February 2013

(If the veto was exercised due to the proposed Precept being too high, the revised version must be lower.

If the veto was exercised due to the proposed Precept being too low, the revised version must be higher)

- Panel to consider revised Precept by 22 February 2013

At this point the Panel must make a report to the PCC accepting or rejecting the revised Precept and make recommendations including recommendations as to the Precept that should be issued for the financial year.

- PCC required to respond to report by 1 March 2013

Once this response is provided and published by the PCC the scrutiny process ends.

Police and Crime Plan

The PCC has a statutory duty to produce and consult on a Police and Crime Plan setting out police and crime objectives for their area.

This Panel is a statutory consultee for the Plan and is required to review the draft Plan and make a report and recommendations to the Commissioner. The Commissioner is required to give the Panel 'reasonable time' to exercise that function. The Commissioner has to respond to the report, publishing that response.

The Commissioner is required to have regard to the Panel's views.(The Act does not define 'have regard').

J Tradewell
Secretary to the Panel

Contact Officer

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STAFFORDSHIRE POLICE AND CRIME PANEL – 4 February 2013

DATES OF MEETINGS AND WORK PROGRAMME 2013/14

Report of the Secretary

Recommendation:

That the proposed schedule of meetings and work programme be approved

Background

By Regulation this Panel is required to meet on a minimum of 4 occasions each year with the facility to convene additional meetings as and when required.

Proposed Meetings

To fulfil statutory requirements for the Panel to consider the Commissioner's proposed Precept and Police and Crime Plan and to facilitate scrutiny of decisions made by the Police and Crime Commissioner the following meetings have been arranged:

Date of Meeting	Agenda Items
Monday 4 February 2013	Consideration of the PCC's revised Budget and Precept 2013/14 (IF REQUIRED) Further consideration of Draft Police and Crime Plan 2013/14 Consideration of the PCC's Quarterly Performance Reports
Monday 25 March 2013	IF REQUIRED Consideration of the PCC's intentions with regard to the appointment of a Chief Finance Officer
Monday 20 May 2013	Consideration of the PCC's Quarterly Performance Report
Monday 5 August 2013	Consideration of the PCC's Quarterly Performance Report
Monday 4 November 2013	Consideration of the PCC's Quarterly Performance Report
Monday 27 January 2014	Consideration of the PCC's Draft Budget/Precept 2014/15 Consideration of PCC's Draft Police and Crime Plan 2014/15
Monday 3 February 2014	Consideration of the PCC's revised Budget and Precept 2014/15 (IF REQUIRED) Further consideration of Draft Police

To assist members in developing their work programme it is intended to append to this report details of formal decisions made by the PCC and a copy of his Forward Plan

Since the Panel's last meeting the Police and Crime Commissioner has not made any formal decisions. A copy of the Forward Plan is attached.

NB A further, as yet unscheduled, public meeting will be required to consider the PCCs Annual Report for 2012/13

J Tradewell
Secretary to the Panel

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PCC FORWARD PLAN – 22 NOVEMBER 2012 – 31 MARCH 2013

Decision Number	Decision Date	Subject/Matter to be decided
1.	22 November 2012	Governance Framework
2.		Code of Conduct for the PCC and Deputy PCC
3.		Register of Gifts and Hospitality
4.		Travel and Subsistence Expenditure
5.		Protocol for governing dealings between the PCC and Police & Crime Panel
6.	29 November 2012	Appointment of Sue Arnold as Deputy PCC
7.	10 December 2012 (agreed 12 December 2012)	<i>Item deferred for review, decision scheduled for 8 January 2013 (FOI – Publication Scheme)</i>
8.		Complaints Procedure
9.		Records Retention and Disposal Policy
10.		<i>Item withdrawn</i>
11.		Chief Officer Complaints – Delegations to Chief Executive
12.		Revocation of Regulation A19
13.	8 January 2013 (*see also 7 above)	Anti-Fraud and Corruption Policy
14.		Service Standards for the OPCC
15.		Body Worn Video for Front Line Officers
16.		Mobile Data Funding: (a) Common Infrastructure
17.		Mobile Data Funding: (b) Rugged Laptop Provision
18.		Mobile Data Funding: (c) VPN Software, Licences and Infrastructure
19.		Risk Assessment of Victims and Vulnerable People
20.		National E-Commerce for Policing Solution
21.	23 January 2013	Budget 2013/14 Grant Settlement and MTFs Update
22.		Draft Police and Crime Plan 2013/14
23.	31 January 2013	Treasury Management Strategy 2013/14

24.	11 February 2013	Budget and Precept Level 2013/14
25.		Police and Crime Plan 2013/14

November 2012 (Updated 20 December 2012)